

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NEGE04974184

Opening Date: June 16, 2004

Closing Date: June 29, 2004

Position: Project Manager, GS-0301-13

Salary: \$72,108 - \$93,742 Annual

Place of Work: U.S. Army Engineer District, Baltimore, Programs and Project Management Division, Civil Project Management Branch

Duty Station: Baltimore, MD

Position Status: This is a permanent position -- Full Time

Number of Vacancies: 1

Duties: Serves as a Project Manager, responsible for overall management, control, coordination and execution of assigned water resource projects. Negotiates and integrates district functions (i.e., planning, design, cost engineering, construction, real estate, contracting, etc.), and sponsor/customer needs into a comprehensive management plan. Establishes project scope and criteria, schedules and milestones, budgets, dependencies and responsibilities of the participating parties, assumptions and risks, contingencies, and performance measurement criteria. Typical construction projects include flood control, storm damage prevention, navigational projects such as channel improvements and lock construction, water supply, river stabilization, environmental restoration, infrastructure, flood damage recovery, marina dredging, and runway safety areas. Provides status reports on projects to the district leadership. Represents the District Commander, serving as the district's primary point of contact.

Who May Apply:

- Army employees serving on career or career conditional appointments or equivalent.

Qualifications:

APPLICANTS MUST POSSESS ONE YEAR OF SPECIALIZED EXPERIENCE EQUIVALENT TO AT LEAST THE GS-12 GRADE LEVEL.

SPECIALIZED EXPERIENCE is experience that has equipped the applicant with the particular knowledge, skills and abilities (KSAs) to perform successfully the duties of the position and that is typically in or related to managing and coordinating water resource projects.

COMMENTS: (1) Incumbent must be able to obtain and maintain a Secret Clearance. (2) Incumbent must possess a valid state driver's license and be willing to travel 25% of the time. (3) This position has been designated as a Drug Testing position. Candidate selected for this position must pass a drug test before assignment to the position and once assigned, is subject to unannounced random drug testing. (4) Incumbent is required to submit a Financial Disclosure Statement, OGE-450, Executive Branch Personnel Confidential Financial Disclosure Report upon entering the position and annually, in accordance with DoD Directive 5500-7-R, Joint Ethics Regulation, dated 30 August 1993. (5) PCS is authorized. (6) Applicants must include the following information in the content of their resume: Summary of ratings for the last three annual performance appraisals, relevant training and awards history, membership in relevant societies, and professional registration/license, if applicable. Candidates must fax a copy of their most recent performance rating and latest SF-50, Notification of Personnel Action to 410-962-9312, ATTN: Valerie Miller.

GS-12 and above: One year of experience directly related to the occupation and equivalent to at least the next lower grade level. There is no substitution of education for experience at this level.

The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

Applicants who have held a General Schedule (GS) position within the last 52 weeks must meet the Time in Grade Restriction.

One year of experience in the same or similar work equivalent to at least the next lower grade or level requiring application of the knowledge, skills, and abilities of the position being filled.

Other Information:

- Permanent Change of Station (PCS) expenses will be authorized.
- Temporary Duty (TDY) travel is 25 percent.

Other Requirements:

- Secret security clearance required.
- Must file annual financial statement.
- Must comply with Drug Abuse Testing Program requirements.
- You will be required to provide proof of U.S. Citizenship.

- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.

HOW TO APPLY:

This position will be filled from the Army Centralized Resumix database using an automated recruitment and referral system. Your resume must be on file with the Army Centralized Resumix database. If you have a resume on file with the Army Centralized Resumix database, you may apply by taking advantage of our quick self-nomination process. If you do not have a resume on file with the Army Centralized Resumix database, you must submit one along with the self-nomination. Both documents must be received in the Resumix database by the closing date of the announcement unless specifically stated in the instructions contained in this vacancy announcement.

RESUME:

If you do not have a resume on file with the Army Centralized Resumix database, you must submit one. It is strongly encouraged that you use the Army Resume Builder. The Army Resume Builder can be accessed by clicking on the link at the end of this vacancy announcement. It can also be found on the Internet at <http://www.cpol.army.mil>, click on Employment, click on Army's Resume Builder. The Army Resume Builder is used to create and store your resume. You do this by selecting Save Resume to Database. In order to receive consideration for vacancies, however, you must submit your resume to the Centralized Resumix database by going to the email page, selecting Central Database and clicking on the Submit button. Your resume will automatically flow into the Centralized Resumix database.

We prefer that you use our resume builder to create and submit your resume electronically. However, if you do not desire to use the Army Resume Builder, you may submit your resume to our Central Resume Processing Center using other means by scrolling to the end of this page and clicking on the Job Application Kit link for instructions. Please follow the instructions in our Job Application Kit to create your resume and assure that all of the required information is provided. The Job Application Kit can also be found on the Internet at <http://cpol.army.mil/employ/jobkit>

NOTE: Unless specifically stated in the vacancy announcement, do not submit documentation supporting your status/eligibility when submitting your resume. However, you may be asked to submit the documentation if you are selected. Resumes must be received by the closing date of this announcement.

SELF NOMINATION:

You may self-nominate at any time during an open period of a vacancy announcement. If your resume is currently in our central database, you may Self-Nominate by going to

the CPOL/CPOC Vacancy Announcement Board
<http://cpolrhp.army.mil/ner/index.html>, key (or cut and paste) the announcement number into the Search - Announcement field (found at the bottom of the page), click on GET ANNOUNCEMENT, then follow link within THAT announcement to self nominate.

If you wish to submit your self-nomination another way, go to The Army Job Application Kit web site (<http://cpol.army.mil/employ/jobkit>) and follow instructions provided.

Self-nomination must be submitted by the closing date.

**APPLICANT NOTIFICATION SYSTEM WEB-ENABLED RESPONSE
(ANSWER):**

To check the status of your resume and self-nominations you may go to <http://www.cpol.army.mil>, click on Employment, and click on ANSWER.

Point of Contact: Judy Brunasky, NECPOC, 410-306-1212,
judy.brunasky@cpocner.apg.army.mil

**THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY
EMPLOYER.**

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

SELECTION FOR THIS POSITION IS SUBJECT TO RESTRICTIONS RESULTING FROM DEPARTMENT OF DEFENSE REFERRAL SYSTEM FOR DISPLACED EMPLOYEES.